

A One Day National Conference

Smarter Working in the Public Sector

Wednesday 16th October 2013 – London



Chair: Tom Hadley
Director of Policy and Professional Services
The Recruitment and Employment Confederation (REC)

Speakers include:

Rt Hon Jo Swinson MP
Minister for Employment Relations and Consumer Affairs
Department for Business, Innovation and Skills

Stephen Williams
Head of Equality
Advisory, Conciliation and Arbitration Service

Helen Grantham
Director of Human Resources
City of Wakefield Metropolitan District Council

Tony Williams
Executive Director People
Orbit Group

Karen Hussey
Associate Director of Engagement
South Essex Partnership University NHS Foundation Trust

Jim Bligh
Head of Public Services
Confederation of British Industry

Contributor



Department
for Business
Innovation & Skills

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About the Event

Smarter working describes practical methods that encompass flexibility, autonomy and collaboration to enhance performance and drive greater efficiency in achieving job outcomes. **Capita's National Smarter Working in the Public Sector Conference** comes at a momentous time in the development of innovative workplace solutions, taking place 6 months prior to the implementation of the **Advisory, Conciliation and Arbitration Service's new Code of Practice for Universal Flexible Working**. You will hear from the **Minister for Employment Relations and Consumer Affairs** on the **Modern Workplaces Consultation**, examining developments in shared parental leave and equal pay for men and women.

As the public sector strives to offer a better service, more efficiency, lower costs and higher motivation, this conference addresses key issues including:

- Investigating the value of **smarter working** with regards to **cost management, staff retention** and **company productivity**
- Addressing the **organisational challenges and legal issues** that occur in changing working practices
- **Utilising senior staff** to successfully manage a dispersed workforce
- Assessing the **benefits of technological advancements** in order to stimulate a smarter workforce
- **Examining a cost-benefit analysis** of a modernised workplace

Do not miss this opportunity to hear from **leading professionals, including central, local government, health and housing**. Understand the critical success factors for a modernised workforce in order to develop a strategy for smarter working that optimises full benefits for your organisation and its employees.

Benefits of Attending

- Put your questions to the **Department for Business, Innovation and Skills** as they address the **future of smarter working** in the public sector
- Gain an update on the **Modern Workplaces Consultation**, assessing developments in **flexible parental leave, equal pay for equal work between men and women** and the **Working Time Regulations**
- Hear from **Advisory, Conciliation and Arbitration Service** on replacing the statutory procedure for considering flexible working requests with a code of practice
- Engage in a **cost-benefit analysis of implementing a smarter working scheme** with selected executives from across the public sector
- Examine the importance of **employee engagement in managing a mobile workforce**
- Investigate **advancements in technology** to deploy **hot desking** and **remote access initiatives**



Who Should Attend

Representatives from across the public sector with responsibility for workforce planning and development, including:

- Chief Executives and Deputies
- Human Resources Teams
- Leaders of Councils and Elected Members
- Directors and Heads of Local Strategic Partnerships
- Workforce Planning and Development Teams
- Employment Engagement Teams
- Change Management Teams
- Performance Management and Improvement Teams
- Property Management Teams
- Business Transformation and Efficiency Teams
- Operations Teams
- ICT Teams

Forthcoming Events

Multi-Agency Information Sharing – Monday 23rd September – Central London

Channel Shift in the Public Sector – Friday 26th September – Central London

Tackling Unemployment – Wednesday 23rd October – Central London

Sponsorship and Exhibition Opportunities

We offer a range of flexible packages which offer your organisation a platform to network and communicate with key organisations in the public sector.

For further information please contact Matt Turton on 020 7960 7717 or email matt.turton@capita.co.uk

09.20 Registration, Tea and Coffee

09.50 Chair's Opening Remarks

Tom Hadley

Director of Policy and Professional Services

The Recruitment and Employment Confederation (REC)

Ministerial Keynote Address

10.00 Planning and Implementing Smarter Working to Maximise Efficiency and Widen Economic Benefits

- Developing a strategy for smarter working that delivers full benefits to employers and employees
- An update on The Modern Workplaces Consultation with regards to equal pay for equal work between men and women and a system of flexible parental leave
- Investigating the organisational challenges and legal issues that occur in changing work practices

Rt Hon Jo Swinson MP

Minister for Employment Relations and Consumer Affairs

Department for Business, Innovation and Skills

10.10 Questions and Discussion

10.15 Assessing the Impact of Extending the Right to Request Flexible Working to All Employees

- Understanding lessons learnt from consultation on the code of practice
- Examining the interaction of discrimination legislation with flexible working rights

Stephen Williams

Head of Equality

Advisory, Conciliation and Arbitration Service

Stephen is responsible for the forthcoming ACAS statutory code of practice on the right to request flexible working

10.45 Questions and Discussion

10.55 Networking Tea and Coffee Break

Panel Discussion

11.25 Stimulating Productivity whilst Reducing Costs

- A cost-benefit analysis of implementing a flexible working scheme
- Evaluating the profitability of smarter work practices, exploring methods of containing expenditure and making large-scale cost savings

Pose your questions to our expert panel of speakers including:

Karen Hussey, Associate Director of Engagement

South Essex Partnership University NHS Foundation Trust

Alison Braithwaite, Head of Business Improvement

Surrey County Council

Jim Bligh, Head of Public Services

Confederation of British Industry

12.20 Optimising the Value of a Mobile Workforce

- Reducing running costs and making efficiency savings through mobilising a workforce
- Measuring the efficiency and practical challenges of employees working from home
- Developing a greater pool of talent in the workforce with the removal of fixed workstations

Helen Grantham, Director of Human Resources

City of Wakefield Metropolitan District Council

12.50 Questions and Discussion

13.00 Networking Lunch

14.00 Advancing Technology to Develop and Sustain an Agile Workforce

- Investigating the worth of private computer and mobile phone access
- Exploring new initiatives such as YODAH (your own device at home) and BYOD (bring your own device)
- Security of information when working remotely

Steve Halliday, Head of ICT

Solihull Metropolitan Borough Council and President

SOCITM

14.20 Developing Effective Management for a Dispersed Workforce

- Managing the associated costs of extending flexible working to all employees
- Asserting terms and conditions for flexible working in the job design process

Tony Williams, Executive Director People

Orbit Group

14.40 Session Questions and Discussion

14.50 Networking Tea and Coffee Break

15.10 Optimising Organisational Performance through a Smarter Working Strategy

- Exploring alternative means of service delivery and maximising the use of assets
- Redefining how employees' effectiveness is tracked and monitored
- Challenging the cultural perceptions around smarter working

Graham Ebers, Strategic Director of Resources

Wokingham Borough Council

15.30 Increasing Efficiency through Employee Engagement

- Redefining employee and managerial effectiveness
- Focusing on employee engagement to drive success
- Using continuous improvement to sustain benefits for customers and employees

Ben Kinley, Head of Business Improvement

Lancashire County Council

15.50 Session Questions and Discussion

16.00 Chair's Closing Remarks and Close of Conference



Booking Form

Smarter Working in the Public Sector

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BOOKING SOURCE CODE: WOPDF

DELEGATE DETAILS (Please use BLOCK CAPITALS and complete in full)

Correspondence Address

Organisation
Address
Postcode

1st Delegate

Surname	Title
Forename	
Job Title	
Organisation	
Department	
Email	
Telephone	
Dietary/Access requirements	


2nd Delegate

Surname	Title
Forename	
Job Title	
Organisation	
Department	
Email	
Telephone	
Dietary/Access requirements	


3rd Delegate ***BOOK A 3rd DELEGATE @ 1/2 PRICE**

Surname	Title
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 **ENQUIRIES 0870 400 1020**

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PAYMENT DETAILS

Public Sector @ £350.00 plus VAT No. of delegates

Private Sector @ £545.00 plus VAT No. of delegates

***Concessionary Discount @ £225.00 plus VAT** No. of delegates

*Only Charities Registered with the Charity Commission and OSCR are eligible for this discount.
Please provide registration number below.*

TOTAL NUMBER OF DELEGATES

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**Discounts cannot be combined.*

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Payment terms are 30 days and payment must be received before the conference date.
We will issue an invoice upon receipt of your booking and payment can be made: online by credit/debit card; BACS or cheque.

**I have read the terms and conditions and understand the cancellation policy
Signature required**

Purchase of Delegate Pack Only

If you are unable to attend the event, but would like to receive supporting documentation please indicate below:

PDF Electronic Version @ £95 – plus VAT

Hard Copy Paper @ £95 – no VAT

Invoices issued after the event when order processed. See payment options below.

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The conference fees do not include accommodation.

For discounted accommodation rates, please contact Capita Business Travel quoting the title of the Conference, date of event and conference code (in bold in paragraph above) on Tel: 0871 521 9816 or email capexternal@capita.co.uk.

TERMS & CONDITIONS

CANCELLATIONS confirmed in writing 14 days before the conference date will be refunded, minus an administration fee of £50.

We regret that no refund can be made after that date, although substitutions can be made at any time.

Capita are not able to offer refunds for cancellations arising from events outside of our control.

VENUE AND REGISTRATION DETAILS will be sent within 14 days of the event date. We cannot be held responsible for non arrival of this information, if you have not received within 7 days of the event date, please call us on 0870 400 1020.

PROGRAMME AMENDMENTS Capita reserves the right to alter the programme or venue without notice due to unforeseen circumstances.

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